

## Town of Kinderhook Planning Board

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Mary Keegan-Cavagnaro, Chairperson  
Building Inspectors Office (518) 784-2508  
Pat Prendergast, Town Engineer  
Andrew Howard, Planning Board Attorney  
Nataly Dee, Secretary

### **Accessory Apartment Permit Checklist:**

- \_\_\_\_\_ Tax map # of parcel
- \_\_\_\_\_ Site plan with dimensions
- \_\_\_\_\_ Area of apartment
- \_\_\_\_\_ Setback of building(s)
- \_\_\_\_\_ Off-street parking; location and materials
- \_\_\_\_\_ Exterior lighting; location and intensity
- \_\_\_\_\_ Walk(s) from entrance to parking area; location, material and dimensions
- \_\_\_\_\_ Entrance location
- \_\_\_\_\_ Property owner's name
- \_\_\_\_\_ Relation of apartment's occupant to owner
- \_\_\_\_\_ Any other data required by Chapter 81-28 of the Town Code and/or determined by the Planning Board as necessary for the Board to make an informed decision.

### **Planning Board Fees:**

Accessory Apartment - \$50

Note: The above checklist is supplied as a guide and is not meant to be all-inclusive. Failure to provide any of the above, however, may be grounds for disapproval of the application.